



# FUNCTIONS

**WINDSOR**

HOTEL ♦ DALBY



# Our Spaces



*The Function Room*



*The Conference Room*



*The Beer Garden*

# Celebrate AT THE WINDSOR

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## LET US HOST YOUR NEXT FUNCTION!

The Windsor is the perfect venue to host your next function, providing you with everything you need in one convenient location.

We offer a number of function spaces that can accommodate to your needs, including the alfresco style Beer Garden or the fully private Function Room.

With a functions team to assist you every step of the way, you can relax and enjoy your event while we take care of all the details.

*Please note that a minimum spend may apply, and a room hire fee is charged for bookings without catering. For further information, please consult our Functions Manager.*

## CONTACT US

(07) 4662 2911  
functions@windsorhoteldalby.com.au

# The Function Room

MAXIMUM 60 SEATED OR 80 COCKTAIL

## THE PERFECT BLEND OF OUTDOOR CHARM & INDOOR COMFORT

The Function Room at Windsor stands as the premier space for your next event, combining elegance and versatility to create the perfect atmosphere. This spacious facility offers complete privacy, ensuring an intimate setting for your gathering. One of its standout features is the adjoining private Beer Garden, allowing you to enjoy both an inviting indoor space and a charming outdoor area.

Equipped with a private bar, with a private bar tender available for \$30 per hour, as well as a pull-down screen and projector, this space has everything you need to make your event a success. The Function Room is designed to accommodate your every requirement, ensuring a memorable experience for you and your guests.

[CONTACT US FOR CUSTOMISED PACKAGES](#)

# The Conference Room

MAXIMUM 60 SEATED OR 80 COCKTAIL

## PERFECT FOR YOUR NEXT MEETING OR CORPORATE EVENT

Elevate your next event in our fully private Conference Room, meticulously designed for corporate functions, intimate cocktail parties, and private group dining.

This spacious venue features a large layout, complete with a pull-down screen and projector for seamless presentations. Whether you're hosting a meeting or celebrating a special occasion, The Conference Room offers the perfect setting for memorable experiences.

[CONTACT US FOR CUSTOMISED PACKAGES](#)



# The Beer Garden

MAXIMUM 30 SEATED OR 40 COCKTAIL

## AN OPEN PLAN SPACE PERFECT FOR CASUAL EVENTS

Ideal for a casual event, whether it's a cocktail style function or sit-down, our newly renovated Beer Garden can be transformed into the perfect space for your next function. Fully undercover, it allows your guests to enjoy an alfresco style space no matter the weather and also features fans to ensure a cool breeze.

Please note this room cannot be utilised if there is a private function already on in the function room.

CONTACT US FOR CUSTOMISED PACKAGES



# Food Packages

We pride ourselves on offering a range of dining options and adopting a flexible approach to meet our clients' needs. Whether you're hosting a casual event with platters, or a more formal gathering with buffet options, we've got you covered.

If our existing menus don't quite suit your event, we are more than happy to provide alternative options and customise menus to suit your specific tastes or dietary needs.

Our utmost priority is to ensure that planning your function is a seamless and stress-free experience. Feel free to drop in and speak with our dedicated functions team to ensure your event is a memorable one.

- **BUFFET MENUS**
- **PLATTERS**
- **SET MENUS**



# Buffet Menus

ROAST BUFFET

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WET DISH BUFFET

# Platters

HOT PLATTER ONE

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HOT PLATTER TWO

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HOT PLATTER THREE

---

FRUIT PLATTER

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SWEET PLATTER

---

ANTIPASTO PLATTER

---

SANDWICH PLATTER

---

WINDSOR PLATTER

# Set Course Menu

CARTE DU FOUR MENU

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PRIX FIXE MENU



PLEASE CONTACT OUR FUNCTIONS TEAM TO VIEW THE MENU  
INCLUSIONS OR DISCUSS TAILORED OPTIONS

**ADDITIONAL DIETARY OPTIONS AVAILABLE UPON REQUEST**



# Accommodation

We provide a selection of motel rooms, each equipped with cable TV, a refrigerator, and tea/coffee making facilities. Some rooms also include a fully equipped kitchen and a patio.

As we have a limited number of rooms available, we recommend contacting us in advance to secure your stay in conjunction with your event.



# FAQ'S

## **WHAT TIME CAN WE HAVE ACCESS TO THE FUNCTION SPACES?**

You can access the function spaces starting at 8:00 AM on the day of your event. If needed, the room can be booked in advance for setup, subject to availability. For daytime functions, earlier access can be arranged.

## **WHAT TIME CAN WE START AND FINISH THE FUNCTION?**

The function spaces can be utilised from 8am until midnight depending on the nature of the function.

## **ARE WE ABLE TO SUPPLY OUR OWN MUSIC, DJ OR BAND IF WE WISH?**

Absolutely! Guests are welcome to bring their own band, DJ, or entertainment.

## **ARE PATRONS UNDER THE AGE OF 18 PERMITTED INTO A FUNCTION?**

Yes, minors can attend functions as long as they are accompanied by a responsible adult at all times.

## **ARE GUESTS PERMITTED TO BRING IN THEIR OWN CELEBRATION CAKE TO A FUNCTION AND IS THERE A CHARGE?**

Yes, you're able to bring your own celebration cake however plating & cakeage fees apply. Please discuss these with our Functions Manager should you wish to bring your own cake.

## **IS THERE ON-SITE PARKING AVAILABLE FOR FUNCTIONS GUESTS?**

There is ample on-street and on-site parking available. Please note that The Windsor Hotel management does not take responsibility for any theft or damage that may occur.

## **IS THERE WHEELCHAIR ACCESS?**

Yes, all of our entrances are wheelchair accessible.

## **DO YOU CATER FOR DIETARIES?**

Yes, our function menus include a variety of options that cater to different dietary needs. Our chefs are happy to accommodate your requirements, so please discuss any specific needs with our Functions Manager before your event, as we may not be able to fulfill last-minute requests on the day of the function.



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*Want to Find Out More?*

**CONTACT US FOR CUSTOMISED PACKAGES**

[functions@windsorhoteldalby.com.au](mailto:functions@windsorhoteldalby.com.au)

[windsorhoteldalby.com.au](http://windsorhoteldalby.com.au)

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